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GOVERNMENT OF
THE UNITED STATES VIRGIN ISLANDS



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LABOR INVESTING FOR TOMORROW (LIFT) INTERNSHIP PROGRAM 2020

The Labor Investing for Tomorrow (LIFT) program was created by the Department of Labor in 1989 as a summer internship program to provide college level students with an on-the-job orientation in various professional fields.

LIFT is open to you if you are between the ages of 18 – 25, inclusive, presently in college and completed at least 60 credit hours, and have a minimum G.P.A. of 2.80. LIFT administrators have designed a highly competitive selection process for the program. Essays will be Content (30%), Organizational Development (30%), Mechanics (30%), and Style (10%). Applicants who have successfully passed the review process are then scheduled for interviews.

During the six (6) to eight (8) weeks of the LIFT Program, interns are paid \$13.00 per hour and are expected to work no more than 35 hours per week. Program participants are encouraged to practice and promote your skills, network, and utilize this opportunity to establish valuable contacts within your area of interest.

Interested juniors, seniors or graduate students must complete the LIFT application attached. Please email completed applications to liftvi@dol.vi.gov, to the attention of the LIFT Coordinator, by the March 20, 2020, deadline. Copies of sensitive documents (social security card, birth paper, etc.) can be brought in to our St. Thomas and St. Croix offices by the deadline to be considered for the 2020 program or sent via **Certified Mail** to:

LIFT Coordinator-Youth Services
USVI Department of Labor
2353 Kronprindsens Gade
St. Thomas, VI 00802-6221

Take the time to complete the application. There are many opportunities here for you at home in the Virgin Islands; do not take a chance on your future! If you have any questions regarding this information please contact our offices on St. Croix at (340) 773-1994 ext. 2144 or St. Thomas at (340) 776-3700 ext. 2080.

APPLICATION INSTRUCTIONS	PART I - APPLICATION INFORMATION				
<p>All students interested in being considered for the Labor Investing For Tomorrow (LIFT) Summer Internship Program must submit this Application, a Resume and All Supporting Documents to the Department of Labor, LIFT Coordinator....NO LATER THAN March 20, 2020.</p> <p>All Applicants Must:</p> <ol style="list-style-type: none"> Meet ALL Eligibility Requirements <ul style="list-style-type: none"> <input checked="" type="checkbox"/> GPA must be 2.8 or better on a 4.0 scale <input checked="" type="checkbox"/> Between the ages of 18-25, inclusive <input checked="" type="checkbox"/> Presently in college/grad school and must have completed at least 60 credit hours Email completed Application (<i>Page 1 & 2</i>) and Resume to: liftvi@dol.vi.gov Submit the following supporting documents: <ul style="list-style-type: none"> • Official Transcript - sent from your present school to the LIFT Coordinator- Youth Services (<i>see address below</i>). • Proof of Citizenship or Legal Residency Status (<i>Passport, Birth Certificate OR Permanent Resident Card</i>) • Social Security Card • Current College ID <div style="border: 1px solid red; padding: 5px; margin-top: 10px;"> <p>LIFT Coordinator-Youth Services USVI Department of Labor 2353 Kronprindsens Gade St. Thomas, VI 00802-6221</p> </div>	(Application must be typed)				
	Last Name		First Name		MI
	Local Address			Email:	
	City	State	Zip	Telephone	
	Local Contact Person			Telephone	
	College or University Attending				
	Address				
	City	State	Zip	Telephone	
	Major		Classification (Junior, Senior, etc.)		Graduation Date
	Skills				
	1.				
	2.				
	3.				
	Area/Job Preference (List in the order of preference)				
	1.				
2.					
3.					
Have you ever participated in any of the Department's Summer Youth Employment Programs? (Check appropriate box)					
Six (6) weeks work experience		<input type="checkbox"/> YES	<input type="checkbox"/> NO		
LIFT (Internship Program)		<input type="checkbox"/> YES	<input type="checkbox"/> NO		
Do you plan to earn college credits?					
		<input type="checkbox"/> YES	<input type="checkbox"/> NO		
Expected date available for employment					
Signature			Date		

PART II – ESSAY**(Application must be typed)**

In 250 words or more, discuss the possible contributions you could make to the Labor Investing For Tomorrow (LIFT) Summer Internship Program and the potential Employer as an Intern. **Please note that this essay is 60% of determining your eligibility.**